

DATE RCVD: _____ AMT. _____ CHECK #: _____ VENDOR# _____ BOOTH ASSIGNMENT _____



BUFFALO BOOK FAIR 2007
BUFFALO, NEW YORK
EXHIBITOR APPLICATION FORM
DEADLINE: June 29, 2007*

(PLEASE PRINT OR TYPE)

Bookseller/Vendor/Company _____ Contact name: _____

Address: *(NO P.O. Boxes)* _____ City: _____ St: _____ Zip: _____

Phone: () _____ Fax: () _____ Email (REQUIRED): _____

Sales tax # OR Social Security #: _____

We do ___ do not ___ plan to sell books. (Answer required) How many tables will you use? (Answer required) _____

(Answers required) I will ___ will not ___ bring my own tables and chairs. I will ___ will not ___ bring my own tent.

Describe in *detail* how you will utilize your space: _____
(Use back of page or extra sheet, if necessary)

DISPLAY AREA 10x10 ALL EXHIBITORS MUST HAVE A TENT

Space Reservation

We would like to apply for _____ exhibitor space(s) for the **2007 BUFFALO BOOK FAIR, Saturday, July 7th, at, Lafayette Square** - Washington Street from Mohawk to Clinton, Broadway to Ellicott Street (Borders Library)

Exhibitor Fees

Small Presses/Publishers-----	\$250.	\$ _____
Indep. Book Stores -----	\$225.	\$ _____
Retail Vendors -----	\$150.	\$ _____
Not-for-profit Organizations (non-publishers only)-----	\$100.	\$ _____
Art Vendors -----	\$150.	\$ _____
Company Informational -----	\$125.	\$ _____
Individual Author -----	\$100.	\$ _____

Tent can be shared by 2 authors, each author is required to pay individual vendor fee

Author's Tent – 20 x30 Tent Reserved for self-published authors promoting only your books. \$75.00 \$ _____

Share a table (2 authors to a table) * See Details

Optional Items

Additional exhibiting space (additional table at same location)-----	\$ 30.	\$ _____
Rent Table (6') and two chairs (if needed) -----	\$ 25.	\$ _____
Tent rental -----	\$100.	\$ _____

Total Enclosed \$ _____

*We understand that payment in full is due with a completed exhibit application form to secure our reservation.
We understand that extra tables require additional space reservation.*

BRING A COPY OF THIS FORM AS PROOF OF REGISTRATION.

ON LINE PAYMENTS - Pay on line via credit card at www.buffalobookfair.com. ** (Option Available May 2007)
Please make checks or money orders payable to **BUFFALO BOOK FAIR**. Mail to: BUFFALO BOOK FAIR Buffalo| P.O. Box 21| Buffalo, New York 14205 | Phone: (716) 881- 6066 | Fax: (716) 881- 0683.

* Applications postmarked after June 29, 2007 will be considered based upon space remaining for an additional fee of \$25.00.

1. The BUFFALO BOOK FAIR will be held on **Saturday, July 7th, 2007 from 10:00 am to 7:00 p.m.**
2. The display area is 10 x 10 deep. Anyone needing more space may order a double space or two adjacent spaces. **NOTE: All Exhibitors must have an Exhibitor Tent.**
3. **SALES TAX:** Each exhibitor is responsible for collecting 8.25% New York State Sales Tax. For information, contact: NY State Depart. Of Taxation & Finance: 1-800-225-5829. or visit <http://www.tax.state.ny.us/>
4. Exhibitors will be sent an Exhibitor Package two weeks before the event, that will include - Exhibitor Permit and Parking Permit. *The Exhibitor Permit is proof that you are registered for the BUFFALO BOOK FAIR. It must be attached to your area for viewing.*
5. Exhibitor space will be available for set-up from 7:00 a.m. on the day of the event. Exhibition space must be ready for the public no later than 9:30 am. BREAK DOWN WILL BEGIN PROMPTLY AT 7:00 P.M. All exhibitors must be off premise by 8:30 P.M.
6. **CLEAN UP OF THE PUBLIC AREAS WILL BEGIN PROMPTLY AT 7:00 P.M. EXHIBITORS ARE RESPONSIBLE FOR THE REMOVAL OF ALL DEBRIS WITHIN THEIR EXHIBITION AREA.** The Exhibitor shall at all times maintain the interior and exterior of the exhibition space and the surrounding premises used in connection with such business in the highest degree of cleanliness, orderliness, and sanitation. The Exhibitor shall construct and repair the exterior and interior of his exhibition space at his own expense.
7. The BUFFALO BOOK FAIR reserves the right to enter upon the premises at any time for examining such premises, inspecting furnishings and fixtures, operating methods, and insuring compliance with the rules and regulations comprised in this Agreement.
8. During the term of this Agreement, Exhibitor will not, without written consent to the BUFFALO BOOK FAIR, sublease, mortgage, pledged, grant a security interest, otherwise assign as security, or else transfer assign as security, or sell, transfer, assign, such premises or any part thereof or any equipment, furnishings, or fixtures located thereon or any interest which the Harlem Book Fair may have in any part thereof.
9. The privileges herein granted to exhibitor contemplate the exhibition of goods or services at the BUFFALO BOOK FAIR. This Agreement contains the entire Agreement of the parties and no representations, inducements, promises, or Agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. No failure of the BUFFALO BOOK FAIR to exercise any power given hereunder, or insist upon strict compliance by the member of any obligation hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the BUFFALO BOOK FAIR's right to demonstrate exact compliance with the terms of the above. The BUFFALO BOOK FAIR and Exhibitor are not and shall not be considered as joint ventures, partners, or as agent of the other, and neither shall have the power to find or obligate the other except as set forth in this Agreement.
10. The interest of the Exhibitor in this Agreement is personal and shall not be assigned, transferred, shared, or divided in any manner by the Exhibitor.
11. Exhibitor shall not create, design, or sell any souvenir item affixed with the BUFFALO BOOK FAIR name or logo.
12. The BUFFALO BOOK FAIR shall have the right to photograph such exhibition space to use any such photographs in any of its publicity or advertising, and the Exhibitor shall cooperate in securing such photographs and consent of persons pictured.
13. The Exhibitor shall forever protect and keep the BUFFALO BOOK FAIR, Buffalo BUFFALO BOOK FAIR Committee, the Mayor and City of Buffalo harmless and indemnify licensor against any and all claims, demands, losses, cost, damage suit, judgment, penalties, expenses, and liabilities of any kind or nature whatsoever arising directly or indirectly out of or in connection with the operation of its exhibit space.
14. The Exhibitor shall conduct his business and maintain such premises in strict compliance with all applicable laws, ordinances, regulations, and other requirements or any federal, state, county, municipal, or other government regulation and will obtain all necessary licenses, insurance, and other consents for the operation of his business.
14. If the Exhibitor shall neglect or fail to perform or observe any of the convenience of the BUFFALO BOOK FAIR, or unless any such condition is remedied to satisfaction of the BUFFALO BOOK FAIR, it may terminate this Agreement and all rights of the Vendor hereunder shall cease.
15. Cancelled Space: **No refunds** for cancelled space **after June 29, 2007.**
16. **THIS EVENT WILL TAKE PLACE, RAIN OR SHINE;** however in the case of excessively inclement weather, the BUFFALO BOOK FAIR reserves the right to cancel the event.

Authorizing Signature: _____

(Print Name): _____ Date: _____

Please complete and submit along with payment before June 29, 2007 to:

BUFFALO BOOK FAIR | P.O. Box 21| Buffalo, New York 14205 | Phone: (716) 881- 6066 | Fax: (716) 881- 0683